

Message

From: Spina, Providence [Spina.Providence@epa.gov]
Sent: 4/2/2020 12:39:37 PM
To: Hoyt, Daniel [Hoyt.Daniel@epa.gov]; Lannen, Justin [Lannen.Justin@epa.gov]; Leathers, James [Leathers.James@epa.gov]
Subject: RE: Denka Comms Plan
Attachments: Draft Communication Plan for Deployment of Monitors in LaPlace 2.11.2020 OAQPS-ORD-OGC edits - 3 26 2020.docx

Hi Team,

Here is the updated comms plan – I just tried to tackle a couple of the comments to speed things up for today.

Thanks,
Provi

Providence Spina
202-564-2722

-----Original Appointment-----

From: Spina, Providence
Sent: Tuesday, March 31, 2020 11:20 AM
To: Spina, Providence; Hoyt, Daniel; Lannen, Justin; Leathers, James
Subject: Denka Comms Plan
When: Thursday, April 02, 2020 1:00 PM-2:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: Skype Meeting

Hi Guys,

The time tomorrow was imperfect; I'm going to put money on our Thursday Denka call going short and will block off the 1 pm – 2pm slot on Thursday. I suppose if the Thursday call is super-short, we might knock this out even earlier.

I'll send the draft around after I put some more work on it tonight.

Thanks,
Provi

**

Justin, looks like you have a meeting until 3:15 – ok for us to start without you? I'll send a draft in advance so you can review.

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